



SWAZILAND TOURISM AUTHORITY

APPLICATION FOR REPLACEMENT OF REGISTRATION MATERIAL

INSTRUCTIONS FOR THE COMPLETION OF THE FORM

- Complete the form in full and answer all questions.
- Write in Capital block letters.
- Where choice is given, mark only the appropriate box with an X
- A separate application form must be completed and submitted for each accommodation establishment.
- A prescribed application fee must accompany this application. An application not accompanied by the prescribed application fee, relevant documents or is incomplete will NOT BE PROCESSED.
- The Commissioner of Oaths must certify all accompanying copies of requested documents.
- Submission of this application does not guarantee immediate approval. Final approval will depend on submission of comprehensively completed application form, attachment of all relevant documentation and compliance with the minimum requirements as detailed in the Registration regulations.
- Information provided in this form may be incorporated in marketing material produced by the Swaziland Tourism Authority. Therefore, provision of accurate information is essential.
- Application form must be submitted to:

The Chief Executive Officer
Swaziland Tourism Authority
P. O. Box A1030
Swazi Plaza
For Attention: Product Development Officer

Registration number allocated:

Recipient number:

1. REPLACEMENT ITEMS

Select the relevant registration material for which you wish to apply to replace by inserting an X in the appropriate box:

- Registration Certificate
- Grading certificate
- Grading Insignia / Plaque

2. DETAILS OF THE APPLICANT

Trading name / Name:.....

Date established:.....

Swaziland registration number:.....

Physical address:.....

.....
GPS co-ordinates of location (if applicable):.....
Postal address:.....
City/Town:.....
Region:.....
Telephone number:.....
Fax number.....
E-mail address:.....
Website:.....

3. DETAILS OF LOST ITEM

(a)Certificate

No:.....

Date issued.....

Issued to.....

(Name of establishment/regulated business/licensed person).....

(b) The reason for this application is that the certificate, licence, disc or insignia was damaged/destroyed/ lost in
The following circumstances:

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I undertake hereby to return the damaged certificate / insignia (delete as appropriate) together with this application to the Swaziland Tourism Authority.

Place:.....

Date:.....

Signature of the applicant

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FOR OFFICE USE ONLY

	Date	Initials of Data Capturer
Date received		
Date computed		
Date approved/rejected		
Date issued		

RECOMMENDATION

Recommended for approval		Rejected	
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APPLICABLE CONDITIONS:

Signature

Rank

Date

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Approval

Approval granted:

- Yes
- No

APPLICABLE CONDITIONS:

Signature

Rank

Date

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